

## EMR Training – Buddy Code: IPTRNOUT (Inpatient Transfer Out)

### Why

Nationally, hand off communication failures have been recognized as resulting in 50 -80% of serious medical errors. Miscommunication between caregivers has been a patient safety target for Joint Commission since 2012.

- Recent studies continue to confirm that communication breakdowns among medical staff are consistently determined to result in:
  - Patient harm
  - Delay in treatment
  - Inappropriate treatment
  - Increased length of stay at higher levels of care such as hospitalization

As the complexity of our patient’s needs increase, the need for Trustbridge teams to communicate effectively increases proportionally in order to ensure best outcomes and practice safety.

### What

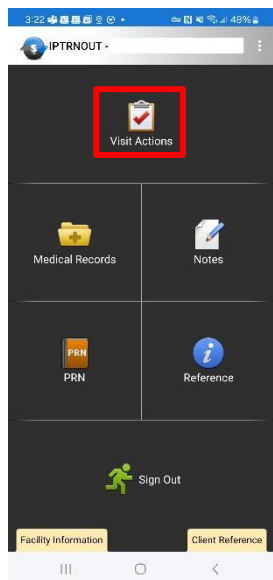
The new Buddy Codes must

- Be scheduled along with another skilled nurse visit
- Are to be scheduled directly in the scheduling console
- A physician verbal order should NOT be generated to plot the buddy code
- May be completed using either PointCare or Back Office
- Should be completed prior to transferring the patient
- Do NOT take the place of a call to the receiving nurse

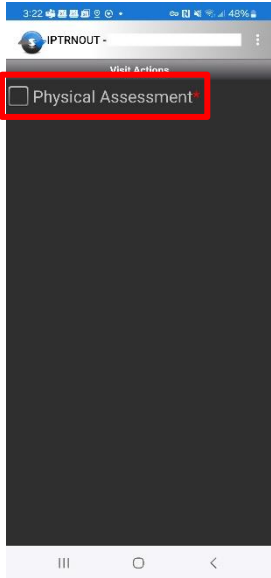
### How

Patients that are being transferred **FROM** an inpatient/care center to home or facility will have a buddy code **IPTRNOUT** (Inpatient Transfer Out) completed by the nurse **PRIOR** to transferring out of the unit

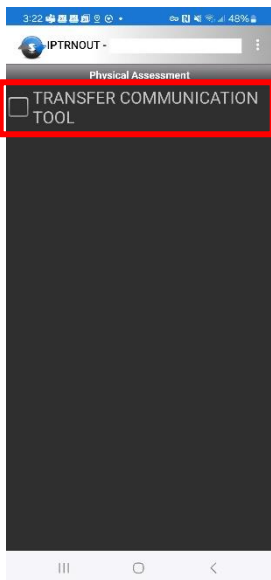
From the main visit screen, click Visit Actions.



Then click Physical Assessment.

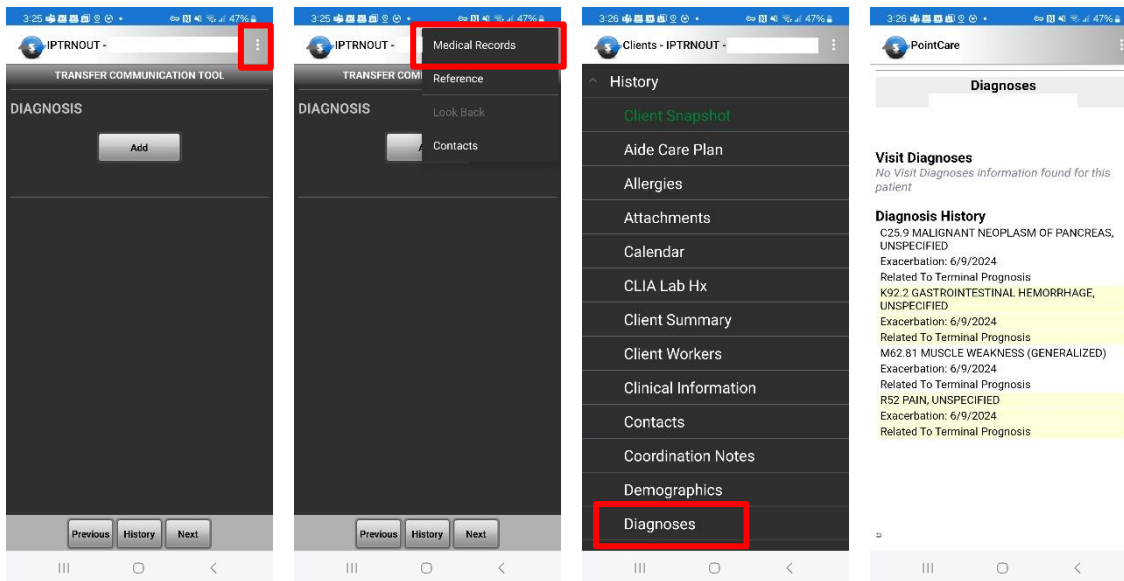


Then click TRANSFER COMMUNICATION TOOL.

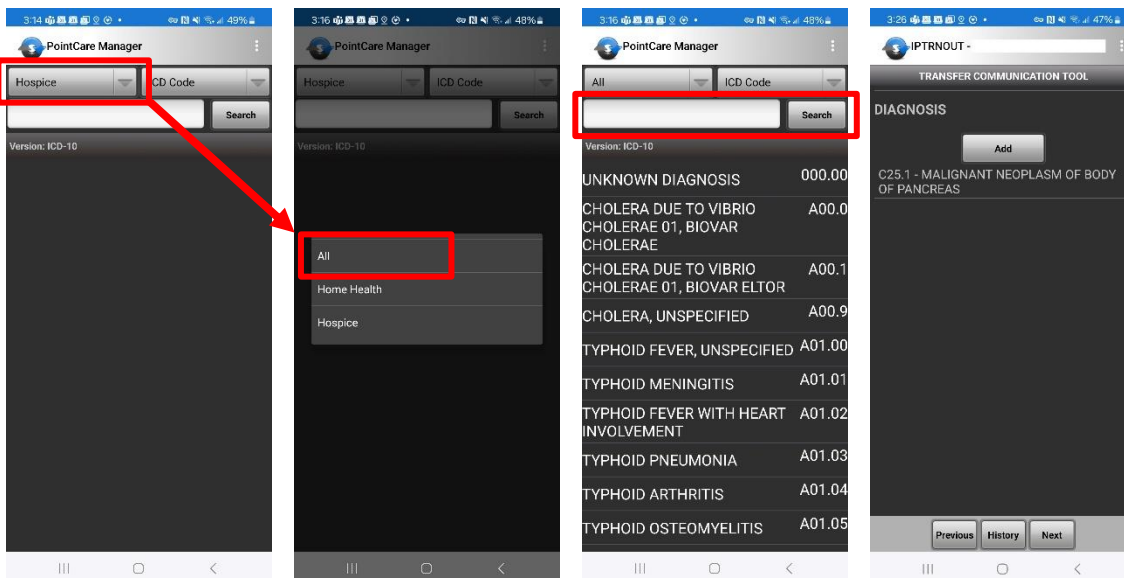


Answer all the remaining questions as appropriate (see end of document for question breakdown).

When asked to add the diagnosis, you can review the medical records by clicking the three dots in the upper right-hand corner, clicking Medical Records, then Diagnoses.



Return to the visit (by clicking the back button) and click Add. Change the location drop down to ALL (instead of Hospice) and then search for the patient’s diagnosis/diagnoses. Click on the diagnosis to add it to the visit.



**Remember:** Transfer communication in the electronic medical record does NOT replace verbal report to the receiving nurse. Information can be clarified, goals of care identified, and a better picture of patient condition and family dynamics can be relayed person to person than by reading a document.

1

TRANSFER COMMUNICATION TOOL

REASON FOR TRANSFER OUT OF THE UNIT

RESPIRE COMPLETED

SYMPTOMS RESOLVED

TRANSFERRING OUT ON CC

OTHER

2

TRANSFER COMMUNICATION TOOL

PATIENT IS BEING TRANSFERRED TO

HOME

SNF

ALF

2b (if Home/ALF selected)

TRANSFER COMMUNICATION TOOL

WAS A VOICE MAIL AND/OR EMAIL SENT TO THE TEAM?

YES

NO

If yes, you will be asked the Team Name

If no, you will be asked the reason

2b (if SNF selected)

TRANSFER COMMUNICATION TOOL

WAS A VERBAL REPORT GIVEN TO A FACILITY NURSE?

YES

NO

If yes, you will be asked the name of the nurse receiving the report

If no, you will be asked the reason

3

TRANSFER COMMUNICATION TOOL

DATE OF TRANSFER

Pick a Date

4

TRANSFER COMMUNICATION TOOL

WAS A VOICE MAIL AND/OR EMAIL SENT TO THE TEAM?

YES

NO

If no, you will be asked the reason

5

TRANSFER COMMUNICATION TOOL

WAS FAMILY/PRIMARY CAREGIVER NOTIFIED?

YES

NO

If yes, you will be asked the relationship to the patient (see next screenshot)

If no, you will be asked the reason

5b

TRANSFER COMMUNICATION TOOL

RELATIONSHIP

SPOUSE

LIFE PARTNER

MOTHER

FATHER

OTHER

6

TRANSFER COMMUNICATION TOOL

WERE TRANSFER INSTRUCTIONS PROVIDED?

YES

NO

If yes, you will be asked who received the instructions (see next screenshot)

If no, you will be asked the reason

6b

TRANSFER COMMUNICATION TOOL

TRANSFER INSTRUCTIONS WERE GIVEN TO

PATIENT

FAMILY

CAREGIVER

FACILITY STAFF

OTHER

7

TRANSFER COMMUNICATION TOOL

DIAGNOSIS

Add

C25.1 - MALIGNANT NEOPLASM OF BODY OF PANCREAS

8

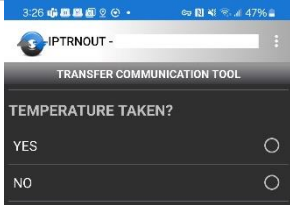
TRANSFER COMMUNICATION TOOL

CODE STATUS

DNR

FULL CODE

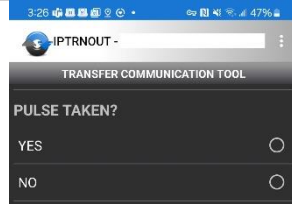
9



If yes, you will be asked to enter the result

If no, you will be asked the reason

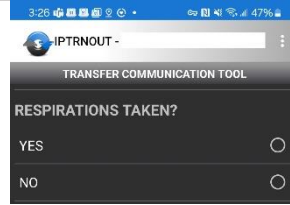
10



If yes, you will be asked to enter the result

If no, you will be asked the reason

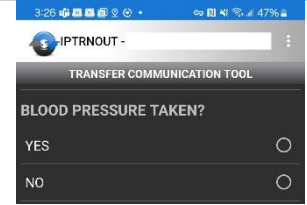
11



If yes, you will be asked to enter the result

If no, you will be asked the reason

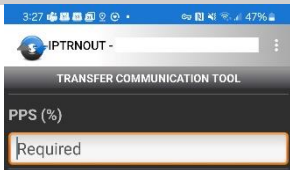
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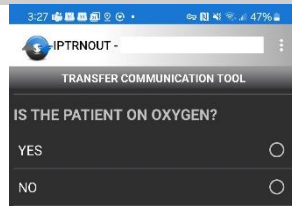
If yes, you will be asked to enter the result

If no, you will be asked the reason

13

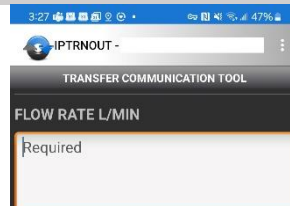


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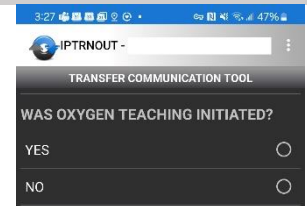


If yes, you will be asked to enter the Flow Rate L/Min, Route & Frequency (see next screenshots)

14b



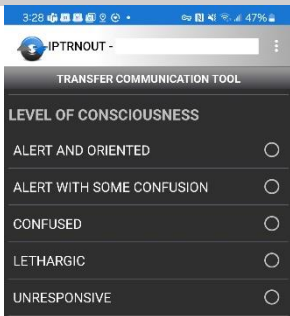
14c



This question is only asked if Yes was chosen on the question 'Is the patient on oxygen?'

If no, you will be asked the reason

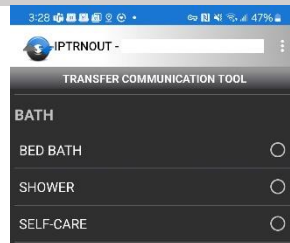
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16



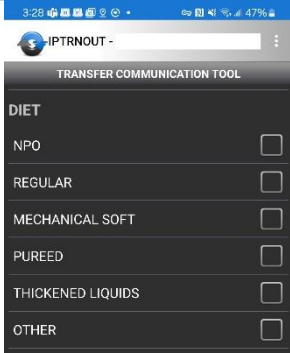
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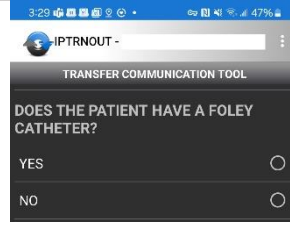


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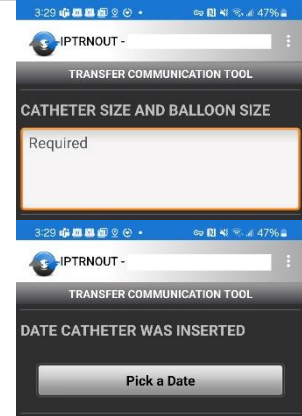
If yes, you will be asked to enter the date

21

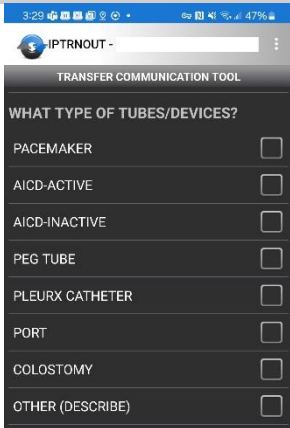


If yes, you will be asked to enter the catheter & balloon size and date the catheter was inserted (see next screenshots)

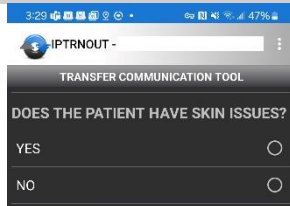
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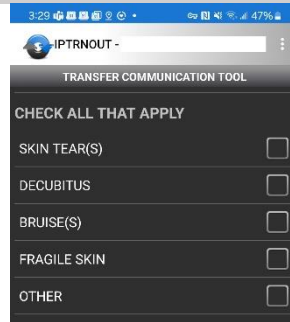


23

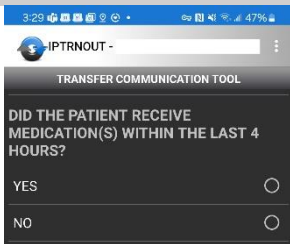


If yes, you will be asked to choose the issues (see next screenshot)

23b

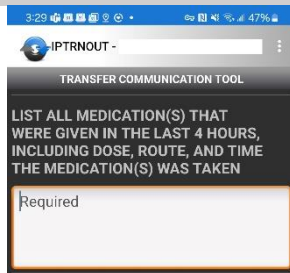


24

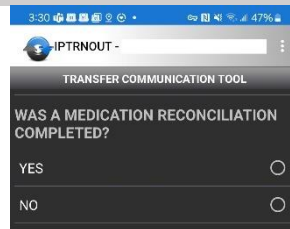


If yes, you will be asked to list medications (including dose, route & time) [see next screenshot]

24b



25



If no, you will be asked the reason

26

